



MEET TO SUCCEED

Fifth Avenue
15 West 38th Street
New York, NY 10018



JAY CONFERENCE AT FIFTH AVENUE

Jay Conference was born out of an increasing demand for larger meeting space. Traditional meeting spaces are a hassle to reserve, provide little to no administrative service and the presentation technology (much like the decor) is outdated. Jay Conference is a step above traditional meeting spaces. An elegant 15,000 square foot soundproof conference center featuring the latest in presentation technology, professional meeting planners, and gourmet catering packages make Jay Conference the best choice of venue to host your meeting.

Included Amenities



Advanced
Presentation Technology



High-speed
WiFi



Flexible event and
meeting space



Top-level catering
on-site



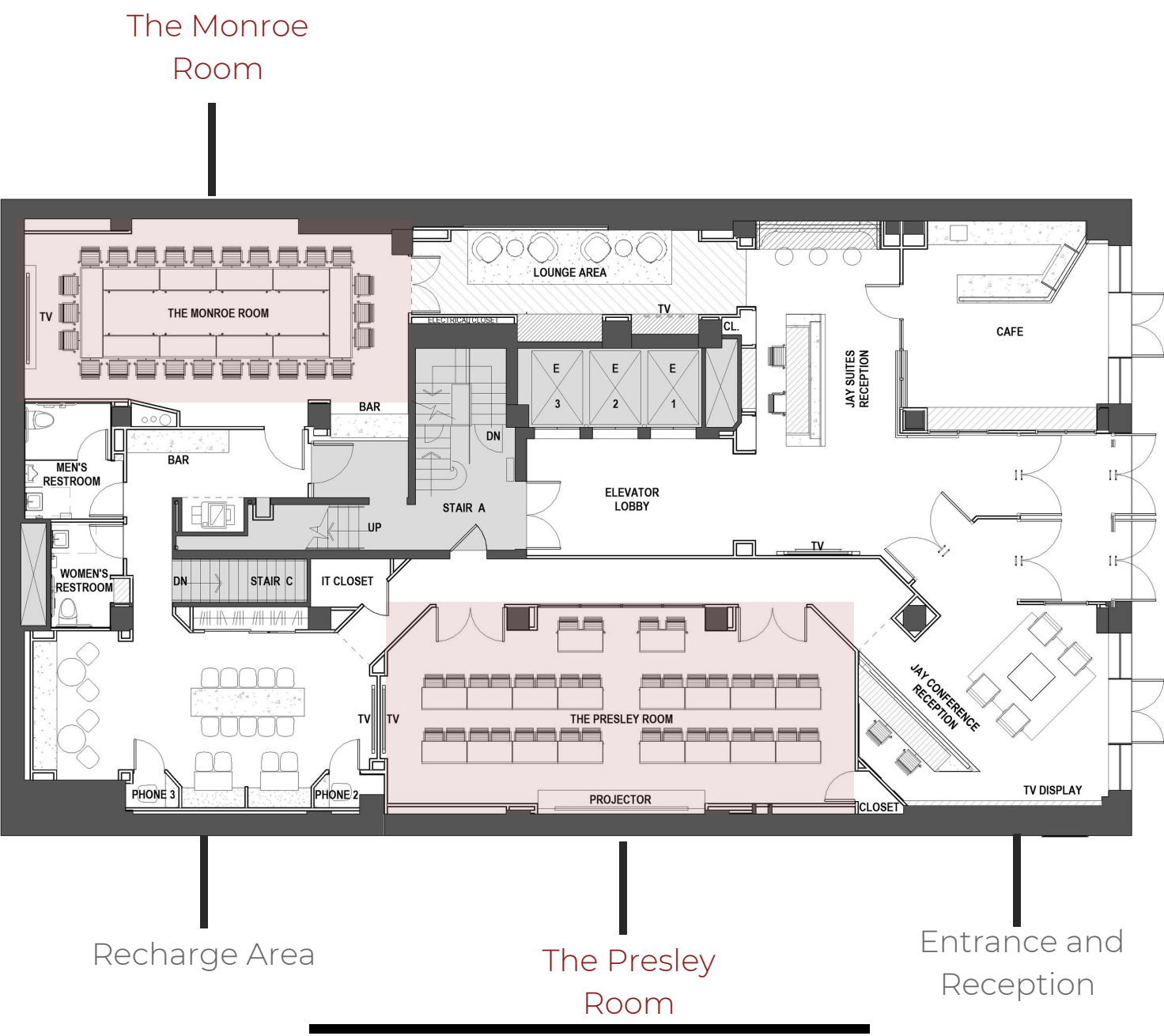
Unlimited access to the
recharge area



Event planning services

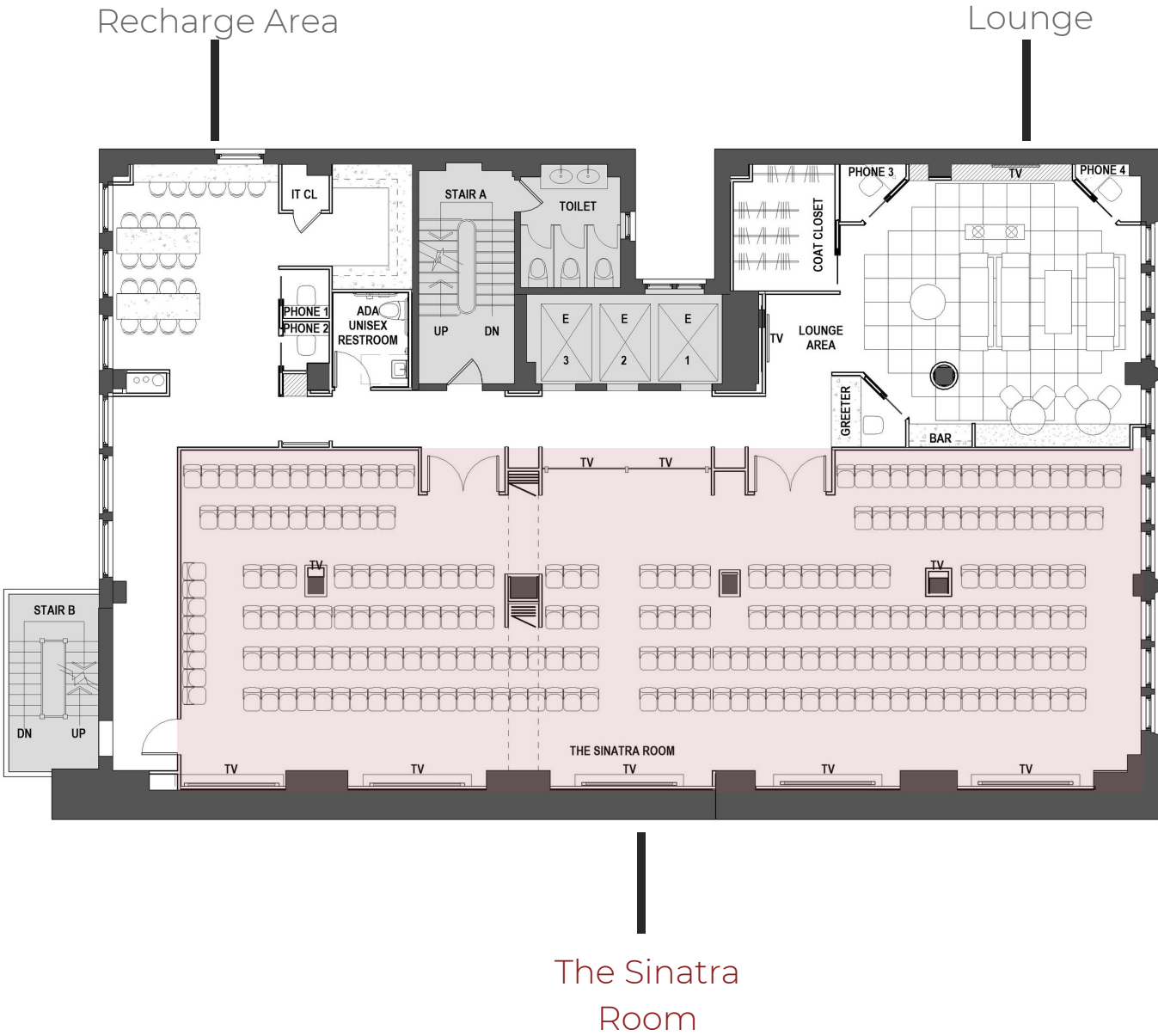


1st Floor



Meeting Room	Dimension (ft)	Area (sq ft)	Ceiling Height (ft)	Theater	Classroom	Pod	Boardroom	Reception
The Monroe	32 x 14	500	15'	54	22	30	24	50
The Presley	41 x 17	710	15'	71	45	46	36	75
Recharge Area	29 x 21	409	15'	n/a	n/a	n/a	n/a	55

2nd Floor



Meeting Room	Dimension (ft)	Area (sq ft)	Ceiling Height (ft)	Theater	Classroom	Pod	Boardroom	Reception
The Sinatra	80 x 28	2350	9'	200	138	131	n/a	250
Recharge Area	25 x 17	425	9'	n/a	n/a	n/a	n/a	50
Lounge Area	25 x 25	625	9'	n/a	n/a	n/a	n/a	115

An Overview of Our Space

Theater



Boardroom



Classroom



Reception



Pods / Rounds



Our on-demand meeting rooms can easily be rearranged to accommodate the need for theater, boardroom, classroom, reception, or pods/rounds style setups and always include onsite professional administrative and IT support. Our 3 fully adjustable conference rooms were designed to embody the classic style and elegance of their namesake.



The Monroe Room

A true pop culture icon, Marilyn Monroe defined Hollywood beauty and the glamorous lifestyle it inspired. At 500 square feet, the Monroe Room was designed for more intimate meetings rather than large-scale conferences with up to 50 guests. It is located on the first floor in close proximity to business lounges and our staple Jay Cafe.



The Presley Room

Deemed the King of Rock n' Roll, Elvis Presley ushered in a new era of music and style. The Presley Room is 700 square feet and can entertain up to 70 guests. It is centrally located on the first floor, directly behind reception with phone booths for personal calls nearby.



The Sinatra Room

Frank Sinatra was known as the Chairman of the Board, a legendary singer and the epitome of show business success. At over 2,200 square feet, our Sinatra Room is the largest meeting space our center has to offer with the entire second floor dedicated to its use. The room can accommodate up to 200 guests and can also function as a divided space with an adjustable wall.

The Experience

with that extra touch



Technology

All of our conference spaces feature the latest in Crestron presentation technology and come fully-equipped with large screen TVs, projectors, conference calling capability, and unlimited high-speed wifi. The modular tables with built-in ports for charging, USB, and HDMI inputs can easily be rearranged according to your needs. Our onsite audio and visual technical support staff guarantee a successful conference every time.



Event Planning Support

You're here to make some big moves for your business, so leave the planning to us. Our team of meeting organizers and event planners are highly trained and specialize in providing unparalleled support for high performance corporate meetings and gatherings. Jay Conference is known for our unbeatable standards of customer service with increasing efforts to exceed expectations for every event.



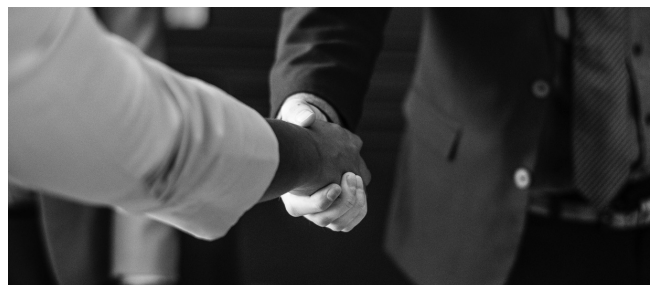
Catering

Jay Conference has an exclusive catering partnership with Cafe Metro, offering the finest selections of breakfast, lunch and refreshment packages. Give your team a meeting experience they will never forget by serving 5-star cuisine conveniently available to order directly on our website.



Customer Support

In addition to planning all logistics of your meeting, our professional staff anticipate the needs of your team and assist with any onsite requests. We offer several business and reception services including, but not limited to, reception greeting, coat check, courier arrangements, as well as copying, scanning, and faxing on-demand.



Directions to Jay Conference

Closest Metro Stations

Times Square **N Q R W 1 2 3**
S 7 A C E

Bryant Park **B D F M N Q R W**

Herald Square **B D F M 7**

Bus Stations

M5 (5th ave, 39th st)
BM1 - BM5
M5, M7 (6th ave, 38th st)





Meeting & Event

MENU

BRONZE

Recharge Cafe with unlimited refreshments & snacks

SILVER

Recharge Cafe with unlimited refreshments & snacks
Continental Breakfast
Lunch

- 1 Seasonal Salad
- 1 Protein Salad
- 2 Sandwiches
- Assorted Dessert

GOLD

Recharge Cafe with unlimited refreshments & snacks
Executive Breakfast with hot items
Lunch

- 2 Seasonal Salads
- 1 Protein Salad
- 1 Sandwich
- 1 Hot Entree
- Assorted Dessert

PLATINUM

Recharge Cafe with unlimited refreshments & snacks
VIP Breakfast with hot items
Lunch

- 2 Seasonal Salads
- 1 Protein Salad
- 2 Hot Entrees
- 2 Hot Sides
- Selection of Signature Desserts



Fifth Avenue

15 W 38th Street
1st and 2nd Floors
New York, NY 10018

Midtown East

515 Madison
10th Floor
New York, NY 10022

Brooklyn

8501 New Utrecht Avenue
Brooklyn, NY 11214

Bryant Park

109 W 39th Street
2nd Floor and Concourse Level
New York, NY 10018

Chelsea

159 West 25th St.
2nd and 3rd Floor
New York, NY 10001



Grand Central

369 Lexington Avenue
2nd & 3rd Floors
New York, NY 10017

Financial District

30 Broad Street
14th Floor
New York, NY 10004

Times Square

10 Times Square
3rd, 5th, & 6th Floors
New York, NY 10018

34th Street

31 west 34th Street
7th & 8th Floor
New York, NY 10001

Madison Avenue

315 Madison Avenue
3rd & 4th Floors
New York, NY 10017

Fifth Avenue

15 W 38th Street
Ground & 4th to 12th Floors
New York, NY 10018

Midtown East

515 Madison
8th & 9th Floors
New York, NY 10022

Wall Street

40 Wall Street
27th, 28th, & 29th Floors
New York, NY 10004

Chelsea

159 West 25th St.
4th, 5th, 7th and 8th Floors
New York, NY 10001